



## Aberlady & Gullane Parish Church

Registered Charity SC005237

Aberlady & Gullane Parish Church

Aberlady Kirk Stables, Main Street, Aberlady, EH32 0RF

agpcsecretary@outlook.com

**TERMS AND CONDITIONS  
FOR THE SINGLE USE OF PREMISES  
between  
ABERLADY AND GULLANE PARISH CHURCH  
and  
THE USER**

**Updated March 2023**

1. Return booking form/ Agreement for Use of Church Hall or Church.
2. Pay the invoice promptly as on invoice.
3. Respect the fabric of the property and its contents.
4. Leave the property as found.
5. If using the premises to prepare food, please be aware of food hygiene regulations and provide your own tea towels.
6. Please ensure that ALL electrics are turned off and ALL exit doors are locked on departure.
7. In the unlikely event of a fire, please follow the evacuation procedures on display.
8. Arrangements will be made to collect and return key.
9. In event of cancellation please give as much notice as possible. There may be a small charge.

Please complete, sign, and return by email or post to secure your booking.

User \_\_\_\_\_ (Full name/company)

User address \_\_\_\_\_

Charge \_\_\_\_\_ (Full amount due)

Premises      Aberlady Kirk Stables   or   Gullane Church Centre      (Delete as appropriate)

Time of Use      \_\_\_\_\_ (Date and time)

Signed      \_\_\_\_\_ (User signature)

Signed      *Karye B. Macerkill* (on behalf of Aberlady and Gullane Kirk Session)