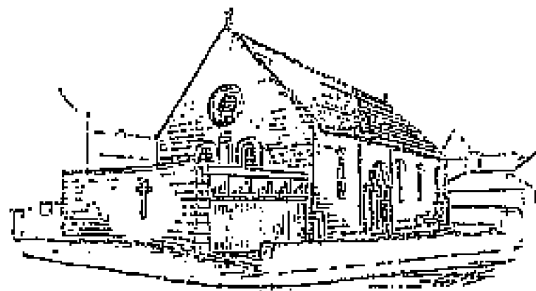


**The Church of Scotland**

**Gullane Parish Church**



**CONGREGATIONAL ACCOUNTS**  
**For the year ended 31 December 2021**

**Congregation No: 30205**

**Scottish Charity No: SC 005237**  
**[www.aberlady-gullaneparishchurches.org.uk](http://www.aberlady-gullaneparishchurches.org.uk)**

## **Trustees' Annual Report Year ended 31 December 2021**

The trustees present the annual report and accounts for Gullane Parish Church for the year ended 31 December 2021 which have been prepared in accordance with the relevant financial regulations and accounting practices stated on page 11.

### **Reference and Administrative Information**

Charity Name:	Gullane Parish Church
Charity Registration Number:	SC005237
Congregation Reference No:	30205
Contact Address:	Gullane Parish Church 2 Brighton Terrace Gullane EH31 2AE

### **Trustees**

Minister:	Vacant (Interim Moderator – Rev Robin Allison)
Session Clerk:	T Walker
Church Treasurer:	P Grey

### **Kirk Session Members:**

M Black	S Munro
M W Black	C Murray
A Dobie	G K Sims
D Donaldson	H Smyth
J Donaldson	P Smyth
A Frostwick	T Thomson
F Goodman	E Walker
J Graham-Brown	T Walker
J Grey	R Wallace
R Hunter	K Wright
J Logan	C Yarrow

I Black and J White retired from Kirk Session in the last twelve months.

### **Independent Examiner**

A S Dudgeon CA

### **Bankers**

Bank of Scotland, North Berwick

## **Trustees' Annual Report**

### **Year ended 31 December 2021**

#### **Objectives and Activities**

The Church of Scotland is Trinitarian in doctrine, Reformed in tradition and Presbyterian in polity. It exists to glorify God and to work for the advancement of Christ's Kingdom throughout the world. As a national Church, it acknowledges a distinctive call and duty to bring the ordinances of religion to the people in every parish of Scotland through a territorial ministry. It co-operates with other Churches in various ecumenical bodies in Scotland and beyond. Services of worship are held every Sunday and there is an active Sunday Club and other provision for youth. Various social and fundraising events are held during the year.

#### **Achievements and Performance**

The Kirk Session, comprising all active elders of the congregation, is served by various committees, which meet as required. Our properties are regularly inspected and maintained, with safety and compliance high on the agenda. Following the publication of Lothian Presbytery's Plan, we have ceased exploring a process of renovation and improvement of our buildings and have focused on repair and maintenance. During the year, the decision was taken to sell the Manse in Gullane which has lain empty all year. The sale completed in October and the net sale proceeds of £1.49million are held by the General Trustees of the Church of Scotland, the title holders of the Manse. Proceeds may be used to buy another Manse or to develop and maintain our existing building.

We work closely with our neighbouring congregation in Aberlady with whom we have been twinned for many years. We have no permanent minister and Lothian Presbytery's current plan means we are unlikely to have a full time minister in our parish again. During the year, Rev Ruth Halley served as our Interim Moderator and locum Minister till the end of May, since when Rev Robin Allison has been our Interim Moderator and Rev Fred Harrison has served as our locum Minister. We are grateful to Ruth, Robin and Fred for the time and care they have taken and continue to take in guiding us through this transition period.

This year has again been overwhelmed by the COVID-19 pandemic. In 2020, the trustees formed a committee to manage health and safety aspects of church life and worship during these difficult times and that committee continues to fulfil that role. The church building has been open with restricted capacity when permitted by national guidelines; online worship has also been made available at different times during the year by our locum Ministers. The pastoral care team has focused on maintaining contact with members, especially those shielding or otherwise unable to attend church.

Our regular Sunday morning worship in Gullane Parish Church has clearly been severely disrupted but we have managed to hold a number of communion services, both virtual and in the church building. We currently hold a weekly service in Gullane Parish Church, though social distancing means that numbers are still restricted. Once again this year, the shared ecumenical service with St. Adrian's, which we last held in 2019, was not possible but we would hope to repeat this in 2022.

We have continued to publish our quarterly church magazine which is distributed to all members of the church. This year we have printed additional copies for distribution to the large number of new houses in the village. We have established good communications with the Gullane Village Association and use their publications and website to increase the profile of our church in our village's growing population.

The numbers of children attending JAM [Jesus and me] Club on Sundays have been maintained, with new families becoming more regularly involved. A new initiative has been monthly evening

bible study meetings (EJAM) for children in P4-P7. The small but dedicated and imaginative team of leaders are to be commended for this, especially given the need for virtual meetings and activities during this last year. Gullane Guild's activities have been severely disrupted and, recently, the decision has sadly been taken to discontinue the Guild.

We continued to support the work of other charities, Christian and non-religious, which offer support to those in need both at home and abroad. During the last year, Christian Aid and the British Red Cross Afghan Appeal were supported financially. Beyond that, we have continued to provide donations of food and other household goods on a weekly basis to the East Lothian Foodbank at which several members also volunteer, assisting with making up and distributing parcels.

There can be no doubt of the challenges facing the Church of Scotland in maintaining ministry throughout every parish in Scotland. We are now in discussion with our neighbours in Aberlady and Lothian Presbytery about the possibility of calling a part time Minister. Whatever the outcome of these discussions, we recognize the need to support the church leaders and our wider community in facing these challenges. We also recognise that every challenge provides opportunities, and we look forward to embracing these in the year to come.

### **Financial Review**

The results for 2021 are shown in the Statement of Financial Activities. Once again, the year has been dominated by the COVID-19 pandemic. Last year, the congregation switched in large part to direct banking and standing orders but this year our income from offerings fell by 13% to £50,229. We benefitted from the one-off reduction in the Ministries and Mission (M&M) contribution that was enjoyed by all our churches in 2021. As a result, we enjoyed net income of £2,680 which rose to £12,480 after adding the gain on our investments during the year. However, in looking ahead to 2022, the M&M contribution is set to rise significantly and we cannot be confident of similar investment gains given the very uncertain economic and geopolitical outlook. We will need to make efforts to improve our levels of income if we are to repeat this year's positive outcome.

The Church's balance sheet remains in a strong position with cash reserves of around £33,000 and an investment portfolio valued at £85,659 at the end of 2021. It is anticipated that these reserves will be required to see us through the continued challenges of the pandemic and the current vacancy.

### **Risk Management**

The continued impact of the COVID-19 pandemic has been the principle threat to the life of the church in 2021 and may be with us for some time. The Trustees have been diligent in assessing our ability to hold worship, maintain contact with members and remain compliant with national restrictions.

The longer term risk facing the Church in recent years has been a declining membership and a consequent reduction in numbers attending morning worship, which adversely affected income. In due course, when the pandemic risk recedes and we can recommence unrestricted worship in our church building, we will be able to reassess the longer-term outlook for our finances. However, the age profile of both the membership and the congregation underline the importance of the focus on stewardship and young families.

### **Reserves Policy**

At the end of the year the trustees transferred funds from the Legacy Fund to cancel out the accumulated deficit in the Designated Fabric Fund. The balance on Unrestricted funds stood at

£111,609. These funds, together with the designated restricted funds, will continue to be applied in support of the Church's activities and to maintain our church building.

## **Trustees' Annual Report**

**Year ended 31 December 2021**

### **Structure, Governance and Management**

The Church is administered in accordance with the terms of the Deed of Constitution dated 25 June 2012 by the Kirk Session.

Members of the Kirk Session are the charity trustees. The Kirk Session members are the elders of the church and are chosen from those members of the church who are considered to have the appropriate gifts and skills.

The Kirk Session which ordinarily meets four times a year, met eight times in 2021. It is responsible for both the spiritual and temporal affairs of the church.

## **Year ended 31 December 2021**

### **Statement of Trustees' Responsibilities**

Charity trustees are responsible for preparing a Trustees Annual Report and financial statements in accordance with applicable law and UK accounting standards (UK GAAP)

The law applicable to charities in Scotland requires the charity trustees to prepare accounts for each financial year which show a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable SORP
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information on the parish's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from other jurisdictions.

Approved by the Trustees and signed on their behalf,

**P Grey**  
**Treasurer**  
**1 March 2021**

## **Gullane Parish Church**

### **Independent Examiner's Report to the Trustees of Gullane Parish Church**

I report on the accounts of the Charity for the year ended 31 December 2020 which are set out on pages 6 to 14

#### **Respective responsibilities of trustees and examiner**

The charity trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity trustees consider that the audit requirements of Regulation 10(1)(a) to(c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulation. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### **Independent examiner's statement**

In the course of my examination no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations and
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

..... **Date**

A S Dudgeon CA  
Grenhill,  
West Links Road  
Gullane  
EH31 2BB

**Gullane Parish Church**  
**Statement of Financial Activities**

<b><u>Year ended 31 December 2021</u></b>	<b>Note</b>	<b>Unrestricted Funds 2021 £</b>	<b>Restricted Funds 2021 £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
<b><u>Income from:</u></b>					
Donations & legacies	1	50,229	-	50,229	57,975
Charitable activities	2	306	-	306	2,606
Investments	3	2,682	187	2,869	2,769
<b><u>Total Income</u></b>		<b><u>53,217</u></b>	<b><u>187</u></b>	<b><u>53,404</u></b>	<b><u>63,350</u></b>
<b><u>Expenditure on</u></b>					
<b><u>Charitable activities</u></b>	4	50,344	380	50,724	69,360
<b><u>Total Expenditure</u></b>		<b><u>50,344</u></b>	<b><u>380</u></b>	<b><u>50,724</u></b>	<b><u>69,360</u></b>
<b>Net income/(expenditure) before gain on investments</b>		2,873	(193)	2,680	(6,010)
<b>Net gains \ (losses) on investments</b>		9,161	639	9,800	(9,317)
<b>Net income /expenditure</b>		<b><u>12,034</u></b>	<b><u>446</u></b>	<b><u>12,480</u></b>	<b><u>(15,327)</u></b>
<b>Transfers between restricted/unrestricted funds</b>	11	-	-	-	-
<b>Net movement in funds</b>		12,034	446	12,480	(15,327)
<b>Total funds brought forward</b>		99,575	8,105	107,680	123,007
<b><u>Total funds carried forward</u></b>	11	<b><u>111,609</u></b>	<b><u>8,551</u></b>	<b><u>120,160</u></b>	<b><u>107,680</u></b>



**Gullane Parish Church**  
**Balance Sheet**  
**At 31 December 2021**

	<u>Note</u>	£	2021 £	£	2020 £
<b>Fixed Assets</b>					
Investments	7		<u>85,659</u>		<u>75,859</u>
<b>Current Assets</b>					
Debtors	8	1,934		2,708	
Bank and cash		<u>33,618</u>		<u>30,404</u>	
		35,552		33,112	
<b>Creditors</b>					
Falling due within one year	9	<u>1,051</u>		<u>1,291</u>	
<b>Net Current Assets</b>			34,501		31,821
<b>Net Assets</b>			<u>120,160</u>		<u>107,680</u>
<b>Unrestricted Funds</b>	11				
General fund		3,258		(3,338)	
Designated funds		<u>108,351</u>	111,609	<u>102,913</u>	99,575
<b>Restricted Funds</b>	11		8,551		8,105
<b>Total Funds</b>			<u>120,160</u>		<u>107,680</u>

The accounts were approved by the Kirk Session on 1 March 2022 and are signed on its behalf by:

Tom Walker \_\_\_\_\_

Session Clerk

Peter Grey \_\_\_\_\_

Treasurer

**Gullane Parish Church  
Statement of Cash Flows**

**For the year ended 31 December 2021**

<b>Note</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>		
Net Cash Generated/(used) by operating activities	14	345		(8,850)
Cash Flow from Investing activities				
Interest & Dividends		<u>2,869</u>	<u>2,769</u>	
Net Cash provided/(used) by investing activities			3,214	(6,081)
Change in Bank & Cash in the year	3,214	<u>(6,081)</u>		
Bank & Cash brought forward	30,404	36,485		
Bank & Cash carried forward	33,618	30,404		

## **Gullane Parish Church**

### **Accounting Policies**

The principal accounting policies, which have been applied consistently in the current and preceding year, dealing with items which are considered material to the accounts, are set out below.

### **Basis of preparation**

The accounts have been prepared in accordance with accounting & reporting by charities: the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK (FRS 102) issued in 2014, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006, as amended.

### **Funds**

Funds are classified as either restricted funds or unrestricted funds, defined as follows.

Restricted funds are funds subject to specific requirements as to their use which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Unrestricted funds are expendable at the discretion of the trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the trustees' discretion to apply the fund.

### **Incoming resources**

All donations and gifts are included within incoming resources under either unrestricted or restricted funds according to the terms under which the donation is made and when the amount can be quantified with reasonable certainty. Donations and gifts in kind are brought into the accounts at their market value to the charity.

### **Resources expended**

Expenditure is recognised on an accruals basis as the liability is incurred.

### **Investments**

Fixed asset investments are stated at market value at the balance sheet date. Unrealised gains and losses represent the difference between the market value at the beginning and end of the financial year. Realised gains and losses represent the difference between the proceeds on disposal and the market value at the start of the year.

### **Taxation**

Gullane Parish Church is recognised as a charity for the purposes of applicable taxation legislation and is therefore not subject to taxation on its charitable activities. The charity is not registered for VAT and resources expended therefore include irrecoverable input VAT.

### **Fixed assets**

The charity sold the Manse on 29 October 2021.

The Church and Church Hall are owned by the Church of Scotland General Trustees. The Investment portfolio constitutes its only fixed asset.

**Notes forming part of the  
financial statements for the year ended  
31 December 2021**

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total 2021 £	Total Funds 2020 £
<b>1. Donations &amp; Legacies</b>				
Offerings	41,123	-	41,123	47,644
Tax Reclaim on Gift Aid	<u>9,106</u>	-	<u>9,106</u>	<u>10,331</u>
	<u>50,229</u>		<u>50,229</u>	<u>57,975</u>
<b>2. Income from Charitable Activities</b>				
Regular Fundraising Events	-	-	-	866
Use of Premises	-	-	-	460
Weddings & Funerals	<u>306</u>	-	<u>306</u>	<u>1,260</u>
	<u>306</u>		<u>306</u>	<u>2,606</u>

Additionally, over the course of the year a plant sale raised £270 for Christian Aid and the National Giving Day appeal raised a total of £780 which was paid out to the British Red Cross Afghan appeal.

**3. Investment Income**

Dividends Received	<u>2,682</u>	<u>187</u>	<u>2,869</u>	<u>2,769</u>
--------------------	--------------	------------	--------------	--------------

	Unrestricted Funds 2021 £	Restri cted Fu nd s 20 21 £	Tota l 202 1 £	Tota l 2020 £
<b>4. Analysis of Expenditure on Charitable activities</b>				

**vitie  
s**

Ministries and Mission Allocation	28,551	-	28,551	43,165
Presbyteries	473	-	473	540
Minister's Expenses	1,159	-	1,159	2,930
Pulpit Supply	7601	-	7601	529
Other salary costs-		-	-	780
Fabric	6,405	-	6405	7,185

R ep air s & M ai nt en an ce C ou nc il Ta x Ot he r B uil di ng s C os ts Su nd ay Sc ho ol E xp en se s Or ga n & M us ic Ot he r ex pe ns es	(588)	-	(588 )	2,44 3
	2042	-	204 2	6,85 0
	-	38 0	380	194
	1,560	-	1,56 0	1,25 0
	3,141	-	3,14 1	3,52 4

50,344	38 0	50,7 24	69,3 60
--------	---------	------------	------------

**No  
tes  
for  
mi  
ng  
pa  
rt  
of  
th  
e  
fin  
an  
cia  
l  
sta  
te  
me  
nts  
for  
th  
e  
ye  
ar  
en  
de  
d  
31  
De  
ce  
m  
be  
r  
20  
21**

**5 Staff costs and numbers**

**2021  
£**

**2020  
£**

Salaries and wages	0	780
Total	<u>0</u>	<u>780</u>

The average number of employees during the year, calculated on the basis of a head count, was as follows:

	<b>Number</b>	<b>Number</b>
Church Beadle	0	2

All Church of Scotland congregations contribute to the Ministries & Mission Fund which bears the cost of all ministers' stipend & employer's contributions for national insurance, pension, housing & loan fund. Ministers' stipends are paid in accordance with a national stipend scale which is related to years of service. For the year under review the minimum stipend was £28,137 (2020: £28,137), and the maximum in 5th and subsequent years of service was £34,577 (2020: £34,577).

**6 Trustee Remuneration and Related Party Transactions**

No trustee received any remuneration during the year. A reimbursement of expenses incurred by trustees, on behalf of the charity, during the year totaled £0 (2020: £985)

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year. During the year the trustees donated £13,854 (2020: £15,154) to the charity.

<b>7 Investment</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Market value at 1 January	75,859	85,176
Unrealised gain / (loss) on investments	<u>9,800</u>	<u>(9,317)</u>
Market value at 31 December	<u>85,659</u>	<u>75,859</u>
Investments at cost	<u>47,780</u>	<u>47,780</u>
	<b>£</b>	<b>£</b>
Church of Scotland Investors Trust-Growth Fund 7,203 units	43,506	38,680
	42,153	42,152
Charifund 2,709 income units	<u>          </u>	<u>37,179</u>
Market value at 31 December	<u>85,659</u>	<u>75,859</u>

**No  
tes  
for  
mi**



ng  
pa  
rt  
of  
the  
fin  
an  
cia  
l  
sta  
te  
me  
nts  
for  
the  
ye  
ar  
en  
de  
d  
31  
De  
ce  
m  
be  
r  
20  
21

**8 Debtors**

Gift aid

**2021**

£

1,934

1,934

**2020**

£

2,708

2,708

**9 Creditors**

Sundry Creditors  
Accruals

**2021**

£

-

1,051

1,051

**2020**

£

150

1,141

1,291

## 10 Analysis of Net Assets Between Funds

	<b>General</b>	<b>Designated</b>	<b>Restricted</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Investments	-	79,500	6,159	85,659
Current Assets	1,934	31,226	2,392	35,552
Current Liabilities	(1,051)	-	-	(1,051)
<b>Net assets at 31 December 2021</b>	<u>883</u>	<u>110,726</u>	<u>8,551</u>	<u>120,160</u>

## 11 Movements in Funds

	<b>At 1</b>			<b>Revaluation</b>	<b>At 31</b>
	<b>January</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Gain(loss) &amp;</b>	<b>December</b>
	<b>2021</b>	<b>Resources</b>	<b>Resources</b>	<b>Transfers</b>	<b>2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Restricted funds</b>					
Flower Fund	646	15	0	51	712
Youth Fund	1,839	42	0	145	2,026
Darling Fund	999	23	0	79	1,101
Sunday School Fund	4,621	107	(380)	364	4,712
	<u>8,105</u>	<u>187</u>	<u>(380)</u>	<u>639</u>	<u>8,551</u>
<b>Unrestricted funds</b>					
Designated Fabric Fund	(13,252)	0	(6,405)	19,657	0
Legacy Fund	115,125	2,658	0	(10,578)	107,205
Benevolent Fund	1,040	24	0	82	1,146
General Fund	(3,338)	50,535	(43,939)	0	3,258
	<u>99,575</u>	<u>53,217</u>	<u>(50,344)</u>	<u>9,161</u>	<u>111,609</u>
<b>Total funds</b>	<u>107,680</u>	<u>53,404</u>	<u>(50,724)</u>	<u>9,800</u>	<u>120,160</u>

## Notes forming part of the financial statements for the year ended 31 December 2021

### 12 Purposes of Restricted Funds

Flower Fund: This is a fund to provide flowers for display during services of worship.

Sunday School Fund: This is a fund to assist with the running of the Sunday School.

Darling Fund: This is a fund to be used towards the provision of Sunday School prizes.

Youth Fund: This fund is to support youth programmes in the Church or with outreach to young people in the community

### Purposes of Designated Funds

Fabric Fund: The Trustees have set aside funds for extraordinary repairs and improvements to the church property.

Benevolent Fund: This fund is to provide help, at the discretion of the minister, in cases of pastoral need where material help to an individual is appropriate.

Legacy Fund: This fund is set up to receive one off legacies which support the general work of the Church.

### 13 **Volunteers**

In common with all congregations of the Church of Scotland the congregation benefits from the contributions made by volunteers who give their time & talent for the benefit of the Church in many areas of congregational life which would be unable to continue without the commitment shown by them.

### 14 **Reconciliation of net movement in funds to net cash flow from operating activities**

	2021	2020
	£	£
Net Movement in Funds	12,480	(15,327)
Deduct Investment Income	(2,869)	(2,769)
(Deduct) Gains/ add losses on Investments		(9,800) 9,317
Add reduction in Debtors/ (deduct) Increase	774	985
Add increase in creditors/ deduct reduction	(240)	(1,056)
Net Cash generated (used) by operating activities	345	(8,850)